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| Schuylkill County Emergency Services Training Center Fact Sheet |



One Fireman’s Road • Frackville • PA • 17931

www.schcountytrainingacademy.com

**What is the website for the Fire School?**

The web address for the Schuylkill County Training Academy is [www.schcountytrainingacademy.com](http://www.schcountytrainingacademy.com)

**How do I schedule the grounds for Company Level Training?**

You can schedule the grounds through the Training Academy website. Do the following once you are on the website:

* Click **Grounds Usage Calendar**
* Look to see if the date and section of the grounds you wish to train on has already been scheduled. If it is not already scheduled ->
* Go to **Grounds Usage Calendar**
* Click **Request Facility Usage**
* Fill out and Submit the Request Facility Usage Form
* You will receive a reply confirming or denying your request within a few days

**How do I schedule a class?**

You can schedule a class through the Training Academy website. Bucks County Community College requires 6 to 8 weeks lead time for scheduling a class. Do the following once you are on the website:

* Click **Contact Us**
* **Six to Eight weeks lead time for start of class**
* **Course request must come from the Fire Chief of the Company/Department (City of Pottsville – Captain)**
* Fill out and Submit the Form
* A confirming e-mail from the instructor prior to the class approval for dates and times selected
* You will receive a reply confirming or denying your request within a few days
* SCESTC will submit course request to Bucks County Community College
* **The course will be put on the web site and pre – registration can start**
* **The class must have the minimum of 10 student’s pre – registered 10 days prior to the start of class or we will notify Bucks, Instructor and your Chief the class has been cancelled. (It’s up to the Chief Officer to let members know the class is available on the web site and members must pre – register)**

**Schuylkill County Emergency Services Training Center Committee Contact Info:**

**John Blickley –** **jblickley@co.schuylkill.pa.us**

**Pete Damiter –** **pedamiteri@pa.gov**

**Jim Misstishin –** **jmisstishin@verizon.net**

**Kevin Sibbett –** **ksibbett@verizon.net**

**Frank Zangari –** **fzangari@pa.gov**

**How do I find out what training courses have been scheduled?**

We post this information on the website too. A summary – just the class and start date - of the current training courses can be found right on the home page on the right hand side. More information, including the location, dates, instructor, and the prerequisites can be found by going to ->

* Go to **State Certified Classes**
* Click **State Certified Classes Scheduled**

**How do I register for a class?**

You can register through the website. Please note that your Fire Chief will also receive a notice from us that you have enrolled in this course. You should also be aware that for many of the classes the No Show Policy is in effect. You can find these policies under the State Certified Classes menu.

* Go to **State Certified Classes**
* Click **Class Registration**
* Fill out the form completely – including the Fire Chief’s Information.
* Select your courses (If you want to register for more than one course you have to complete this form for each course)
* Check the Acknowledgement of Policies
* Submit

**How do I cancel my registration for a class?**

Each student that signs up for a course at the SCTA is required to notify the Academy if for any reason they are not able to attend ten (10) days prior to the start of the course. We realize that at times there are circumstances that are beyond your control and may be within the Ten (10) days prior to the start, however, in all cases this form must be submitted.

* Go to **State Certified Classes**
* Click **Unable to Attend Preregistered Class**
* Fill out the Form
* Submit

**Where do I learn more about the Certification process?**

Everything you need know about the Certification process can be found on the website. This includes the Certifications being offered, the Test Dates, and the application information (Fee, where to mail, etc).

* Go to **Firefighter Certification**
* Click **Schuylkill Test Site #27 Certification Dates**

**Where are the applications for the Certification?**

All of the applications are found on the website.

* Go to **Firefighter Certification**
* Click **Certification Applications**
* Make sure the application is complete and that you include copies of certificates
* Enclose your check for the certification
* Mail to James Misstishin, 126 Mahantongo Drive, Pottsville PA 17901